

Carroll County Public Library Board of Trustees
Meeting Minutes
20 July 2018

- I. **Call to Order:** Chairman Jama Snyder called the meeting of the Carroll County Public Library Board of Trustees to order at 12:00 noon. In attendance were Board members Snyder, Doug Carlisle, Jim Ellington, Mary Frances Mefford, Director Hillary Arney and Assistant Director Patricia Hersey. Board member Leah Spencer was absent.
- II. **Minutes of the Previous Meeting:** (June 15, 2018) Minutes were reviewed. Mefford motioned to accept the minutes. Carlisle seconded the motion. Motion was approved.
- III. **Treasurer's Report:** Presented by Arney. Full report attached. Annual audit will begin in September. Motion by Carlisle to accept the report. Motion was seconded by Mefford and the report was approved.
- IV. **Regional Director's Report:** Given by Arney. Full report attached, p. 22-23. Tax rate structures were discussed. The Annual Report is due to KDLA by August 27. Arney will be submitting soon.
- V. **Director's Report:** Given by Arney. Full report attached. Things have been somewhat quiet this summer with the exception of Summer Reading Programs which were very well attended. Plans for the upcoming relocation of the stacks was discussed with the recommendation that some areas of carpet will need to be replaced.
- VI. **Old Business:** The environmental study on the Oliver property was completed this past week along with the abatement. The previous owner has been notified of the need to remove remaining articles from the building, if desired. A notice for bids has been posted in the News-Democrat as well as relevant trade publications. Chris Cottongim will be here on July 31st for a pre-bid meeting and walk-through; bids will be accepted on August 9th. Cottongim will review bids and will present qualified bids to board at a later meeting date.
- VII. **New Business:**
Policy Review: Copies of the proposed Code of Conduct and Internet Access Procedures and Restrictions have been distributed to the board members. These policies will be discussed at the August meeting.

Tax Rates: Ellington made a motion to accept the 4% increase for the fiscal year 2018-2019. Mefford seconded the motion and the motion carried. An open hearing will be held on Thursday, August 9th at 12 noon after the Special Board meeting at 11 am.

New meeting time: A motion was made by Ellington to change the time of the regular board meeting in the future to the third Friday of the month at 11 am. Carlisle seconded the motion and the motion carried.
- VIII. The meeting was adjourned by Snyder at 12:42 pm.
Next Board Meeting Date: August 9, 2018 at 11 am.

Respectfully Submitted,

Patricia Hersey,
Assistant Director and Recording Secretary