

Carroll County Public Library Board of Trustees

Meeting Minutes

15 December 2017

- I. **Call to Order:** Chairman Jama Snyder called the meeting of the Carroll County Public Library Board of Trustees to order at 12:01 pm. In attendance were Board members Snyder, Mary Frances Mefford, Jim Ellington, Doug Carlisle, and Director Hillary Arney. Board member Leah Spencer was absent.
- II. **Minutes of the Previous Meeting:** (November 17, 2017) Minutes were reviewed. Ellington noted there was a typo that needed to be corrected. Ellington motioned to accept the minutes with noted corrections. Mefford seconded the motion. Motion was approved.
- III. **Treasurer's Report:** Presented by Arney. Full report attached. Ellington asked that Capital Funds be separated out and easier to find in reports. Motion by Mefford to accept the report. Motion was seconded by Carlisle and the report was approved.
- IV. **Regional Director's Report:** Calendar prepared with required filing dates in 2018.
- V. **Director's Report:** Given by Arney. Full report attached.
- VI. **Old Business:**
 - A. Property Acquisitions: The Oliver property is being cleaned out per our contract. Arney to remain in contact with owner to set closing date soon. Arney to meet with perspective architect for the remediation of property once we take possession. She will see about gaining access to building prior to meeting.
 - B. Donor/Memorial wall has been completed. Trustees encouraged to take a look after end of meeting.
- VII. **New Business:** no new business.
- VIII. The meeting was adjourned by Snyder at 12:40 pm.

Next Board Meeting Date: January 19, 2018 at 12 noon.

Respectfully Submitted,
Hillary Arney
Director and Recording Secretary