

Carroll County Public Library Board of Trustees

**Meeting Minutes**

**17 November 2017**

- I. **Call to Order:** Chairman Jama Snyder called the meeting of the Carroll County Public Library Board of Trustees to order at 12:01 pm. In attendance were Board members Jim Ellington, Doug Carlisle, Leah Spencer, Director Hillary Arney, and Assistant Director Patricia Hersey.
- II. **Minutes of the Previous Meeting: (October 20, 2017)** Minutes were reviewed. Ellington motioned to accept the minutes. Spencer seconded the motion. Motion was approved.
- III. **Treasurer's Report:** Presented by Arney. Full report attached. Money is being received from the Sheriff's office and the distributions from Dow and NAS have also been received. Motion by Carlisle to accept the report. Motion was seconded by Spencer and the report was approved.
- IV. **Regional Director's Report:** Given by Arney: Trustee symposiums can be found online and can be taken at home or here at the library. Full report attached.
- V. **Director's Report:** Given by Arney. Full report attached.
- VI. **Old Business:** Property Acquisitions: An updated contract for the purchase of the property on 4<sup>th</sup> Street was submitted by Ruth Baxter. (See attached) Following discussion, Snyder signed the contract which will be sent by to the seller. A \$1000.00 deposit will be sent on return of the signed contract.
- VII. **New Business:** no new business.
- VIII. The meeting was adjourned by Snyder at 12:41 pm.

**Next Board Meeting Date:** December 15, 2017 at 12 noon.

Respectfully Submitted,

Patricia Hersey,  
Assistant Director and Recording Secretary