

Carroll County Public Library Board of Trustees
Meeting Minutes
June 14, 2013

- I. **Call to Order:** Chairman Nick Marsh called this Special Meeting of the Carroll County Public Library Board of Trustees to order at 12:11 p.m. In attendance were Board members Greg Goff, Jim Ellington, and Jama Snyder, Library Director Hillary Arney, and Assistant Director Patricia Hersey. Regional Librarian Charlotte McIntosh was present by via telephone.
- II. **Review of Agenda:** See attached.
- III. **Minutes of the Previous Meeting:** (May 24, 2013) Minutes were reviewed. Motion by Snyder to accept the minutes. Motion seconded by Ellington and passed.
- IV. **Treasurer's Report:** Presented by Arney. Closing in on the end of the year, it was noted that all we are staying within the budget with the exception of Furniture and fixtures which is over budget due to the computer lounge chairs which were purchased with donated money. The new budget has been submitted to Fiscal Court on time.
Motion by Ellington to accept the Treasurer's report. Seconded by Snyder, and passed.
- V. **Regional Director's Report:** Given by McIntosh via phone. Discussed the need to adopt an Ethics code which fulfills the requirements set by HB1. We can choose to adopt the sample offered by KDLA as is, or we can add amendments as needed.
- VI. **Director's Report:** Given by Arney. Circulation had some lower areas due to early school release in May which meant that no books were taken to the schools by Outreach Services. Program attendance was up and Overdrive checkouts continue to increase. The staff created a wish list of elements for a building project in the future per request of the board. Some of those items include increased parking, additional meeting space, mini theater, more storage, full kitchen/demo kitchen – Health Department approved – washer/dryer, study rooms/quiet rooms, A-V studio – digital scanner and space to work on things, small computer lab, more book display room – more shelving – in all areas, more desktop computers, more workroom space, café – bookstore environment/used book sale space, activity room – designated without any table and chairs, full bathroom with staff shower.
- VII. **Old Business:** Drawings of the children's area project were reviewed and Arney reported that Eric Carle, author of *The Hungry Caterpillar*, has been contacted for permission to use his images. We are awaiting his approval.
- VIII. **New Business:** An amended lease agreement has been drawn up and signed by Ruth Baxter. Changes to the old lease were needed to accommodate depreciation to the building to satisfy the auditor. Motion by Ellington to accept the lease, with a second by Goff. Motion passed.

IX. Executive Session: In accordance with KRS 61.810 Sec 1 Subsection C at 12:58 pm., Goff motioned to go into Executive Session to discuss potential litigation issues. Motion seconded by Snyder. Motion passed unanimously.
Meeting resumed at 1:02 pm. Marsh indicated that no action was to be taken.

Ellington motioned to adjourn the meeting, Goff seconded and Marsh adjourned the meeting at 1:05 p.m. Next meeting date: July 19, 2013.

Respectfully Submitted,

Patricia Hersey, Assistant Director and Recording Secretary