

Carroll County Public Library Board of Trustees
Meeting Minutes
April 19, 2013

- I. **Call to Order:** Chair Nick Marsh called the monthly meeting of the Carroll County Public Library Board of Trustees to order at 12:05 p.m. In attendance were Board members Nick Marsh, Greg Goff, Jim Ellington, and Gerda Wise, Jama Snyder, Library Director Hillary Arney, Assistant Director Patricia Hersey, and Regional Librarian Charlotte McIntosh.

- II. **Review of Agenda:** See attached.

- III. **Minutes of the Previous Meeting:** (Special Meeting, April 12, 2013) Minutes were reviewed. Ellington made a motion to accept the minutes. Snyder seconded the motion. Motion was approved.

- IV. **Treasurer's Report:** Arney presented reports for March. Salary figures were a little up for the year due to three pay periods in the last month, but this should even out before the end of the cycle. The Scholarship Fund is close to \$3000.00 and we are beginning to look at applications. It was decided to take the names off of the applications and allow the board members to make the selections to increase anonymity. We will look for ways to improve the selection process in the future.
Two CD's will be coming due in May and Arney will check with Carrollton Federal for rates. Motion was made by Snyder to accept the Treasurer's report and seconded by Ellington. Motion was approved.

- V. **Regional Director's Report:** Given by McIntosh. Discussed the possibility of adding categories to the circulation report to reflect the library usage that is not covered in the required Federal reports, such as one- on-one computer tutoring, Overdrive check-outs and holds, and other special events or programming.

- VI. **Director's Report:** Given by Arney. The steps have been repaired in front of the building but the handrail is still shaky. Arney will have a repairman look at the problem. The roof problems have been checked by Chappell and he will present possible solutions soon. Snyder offered a donation of caulk if that is needed. The Children's renovation project is still being developed and preliminary ideas have been presented (drawings shown at meeting).

The Opening of the Mary Ann Gentry Art Show will be on May 10th.

- VII. **Old Business:** The Budget proposal was discussed. Marsh advised that delinquent tax funds may arrive in June. There was discussion of the effect of HB1 as it will apply to the 2014-2015 fiscal

year. Ellington motioned to accept the budget as proposed, Snyder seconded the motion and the motion passed.

Web design update: Arney met with Cara Luttrell-Jimenez, Charles Brock and Justin Bessinger to discuss new ideas for the website. Bessinger has offered to implement these ideas for a \$2500.00 fee. Goff motioned to approve the work on the website and Snyder seconded the motion. The motion passed.

Executive Session: In accordance with KRS 61.810 Sec 1 Subsection F, at 12:44 pm Ellington motioned to go into Executive Session to discuss the lawsuits in Campbell and Kenton Counties. Motion seconded by Snyder. Motion passed unanimously.

Meeting resumed at 1:10 pm. Marsh indicated that it has been decided to retain Ruth Baxter as a legal representative for the library.

VIII. **New Business:**

No new business was discussed.

Goff motioned to adjourn the meeting, Ellington seconded and Marsh adjourned the meeting at 1:13 p.m. Next meeting date: May 24, 2013.

Respectfully Submitted,

Patricia Hersey, Assistant Director and Recording Secretary